

## GUIDE FOR AUTHORS

An international multidisciplinary journal devoted to fundamental research in all areas of experimental and clinical medical sciences.

### SCOPE

*Journal of Experimental and Clinical Medicine\** (p ISSN 1309-4483, e ISSN 1309-5129) publishes original work in all areas of experimental and clinical medical sciences including neurosciences, pediatrics, internal medicine, surgery, obstetrics and gynecology, and infectious disease. The journal gives priority for the publication of original research papers, both experimental and clinical, with a strong translational character, but welcomes review articles, case reports, letters to the editor and meeting reports. Computational and theoretical papers will also be considered. Reviews and mini reviews will generally be by invitation, but suggestions are welcomed.

### SUBMISSION POLICY

Submission of a paper to *Journal of Experimental and Clinical Medicine* is understood to imply that it deals with original material not previously published, and is not being considered for publication elsewhere. Manuscripts submitted under multiple authorships are reviewed on the assumption that all listed Authors concur with the submission and that a copy of the final manuscript has been approved by all Authors. After acceptance of an article, it should not be published elsewhere in the same form, in either the same or another language, without the written consent of the Editors and Publisher. Upon acceptance of an article, Authors will be asked to transfer copyright (for more information on copyright see (<http://jecm.omu.edu.tr/tr/index.html>)). This transfer will ensure the widest possible dissemination of information. A letter will be sent to the corresponding Author confirming receipt of the manuscript. A form facilitating transfer of copyright will be provided.

If excerpts from other copyrighted works are included, the Author(s) must obtain written permission from the copyright owners and credit the source(s) in the article. Please write your text in good English (American or British usage is accepted, but not a mixture of these).

Authors in non native speaker of English should check and improve the English of their paper (*before submission*).

The layout and style should adhere strictly to the instructions. No revisions or updates will be incorporated after the article has been accepted and sent to the Publisher (unless approved by the Editors).

### SUBMISSION PROCEDURE

The *Journal of Experimental and Clinical Medicine* welcomes submitted manuscripts online at: <http://jecm.omu.edu.tr/tr/index.html>. Manuscripts submitted online are received on the day of submission and quickly assigned to reviewers. Through individual Author Centers on this website, authors can view the status of their manuscripts as they progress through the review process. Notification of the disposition of each manuscript will be sent by e-mail to the corresponding author on the day of decision.

To establish your account for online submission, go to <http://jecm.omu.edu.tr/tr/index.html>. Authors are encouraged to check for an existing account. If you are submitting for the first time, and you do not have an existing account, then you must create a new account. If you are unsure about whether or not you have an account, or have forgotten your password, enter your e-mail address into the Password Help section on the log-in page. If you do not have an account, click on the Create Account link on the top right of the log-in page. You then will be able to submit and monitor the progress of your manuscripts. Once you have logged in, you will be presented with the Main Menu and a link to your Author Centre. Submit your manuscript from the Author Centre. At the end of a successful submission and you will receive an e-mail confirming that the manuscript has been received by the journal. If this does not happen, please send an e-mail to [jecm@omu.edu.tr](mailto:jecm@omu.edu.tr)

To submit your manuscript online, please prepare the text and illustrations according to the instructions listed below. You may enter and exit the manuscript submission process at the completion of each step. After submission of the manuscript, however, you will not be able to edit it.

**Web submission is required**- instructions are available for downloading on the website <http://jecm.omu.edu.tr/tr/index.html>

### COPYRIGHT TRANSFER AGREEMENT

A signed **Copyright Transfer Agreement form** by all authors of the manuscript should be sent during manuscript submission

**Journal of Experimental and Clinical Medicine,**

Editorial Office,

Medical School of Ondokuz Mayıs University,

Kurupelit, 55139, Samsun, Turkey

Telephone: +90 362 312 19 19 ext 2265 or 38 45

Fax: +90 362 457 60 41,

e-mail: [jecm@omu.edu.tr](mailto:jecm@omu.edu.tr)

Where possible, Authors should also include a list of three or more potential reviewers for their manuscript, with contact information (Full address, telephone and fax numbers, e-mail address).

### PREPARING ELECTRONIC MANUSCRIPTS

Author should submit manuscript in both ways as explain in below:

1- Please keep text, tables and graphics as separate files in other word do not import the figures or tables into the text file. Text files should be supplied in one of the following formats: Microsoft Word or WordPerfect, Windows or Macintosh formatted.

2- Please insert all attachments that are tables, figures and graphics into the text file in appropriate place, than creates the PDF file of this text.

During submission submits this PDF file as a **supplementary**.

When accepted articles are processed, most formatting codes will be removed or replaced so there is no need for you to use excessive layout styling. In addition, do not use options such as automatic word breaking, justified layout, double columns or automatic paragraph numbering. However, do use bold face, italic, subscripts, superscripts etc. for scientific nomenclature. When preparing tables, if you are using a table grid, please use only one grid for each separate table and not a grid for each row.

**Graphic files:** Journal only accepts PDF, TIFF and EPS formats for graph. Each figure should be a separate file and not be embedded in the text. All graphic files must be submitted in sufficiently high resolution, for grey scale and color images 250 dpi and 500-800 dpi for line art) to allow for printing.

### Electronic submission of articles via the Web

(<http://jecm.omu.edu.tr/tr/index.html>)

Full instructions for uploading data and files etc. are given on the website when submitting a manuscript. It is the responsibility of the Authors to create the proper files as instructed above for the electronically submitted manuscript. The editorial office cannot make conversions beyond the supported file types.

After online submission, there is no need sending a hardcopy of manuscript or illustrations to the Editors. Please note that the electronic files supplied will always be used to produce the illustrations, including those for the print version of the article; it is the Authors' responsibility to ensure that these files are of suitable quality.

## ORGANIZATION OF THE ARTICLE

Manuscripts should be prepared electronically using an appropriate MS Word compatible word-processing package, formatted for A4 or letter page size, double-spaced throughout with 3 cm margins on all sides, and using 12 point font. Text should not be justified, but flush left. Words should not be hyphenated to fit on a line. Pages should be numbered sequentially.

**Title page:** The title page should contain the following items: (1) complete title; (2) full names of all authors; (3) complete affiliations of all authors; (4) the number of text pages of the whole manuscript and the number of figures and tables; (5) the name and complete address of the corresponding Author that includes telephone number, facsimile number and E-mail address to whom correspondence and proofs should be sent.

**Abstract:** This should provide a concise description of the purpose of the report or summary of the review and should not exceed 300 words.

**Keywords:** Provide at least **4-6 keywords** and avoiding general and plural terms and multiple concepts. These keywords will be used for indexing purposes.

**Acknowledgements:** Collate acknowledgements in a separate section at the end of the article that is given before references and do not, therefore, include them on the title page, as a footnote to the title or otherwise.

Research Reports should be divided into numbered sections headed by a caption (e.g. Abstract, **1.**

**Introduction; 2. Experimental Procedure; 3. Results; 4. Discussion; Acknowledgements, References).**

**Introduction:** The objectives of the research should be clearly stated in this section. Relevant background information and recent published studies should be described concisely, and be cited appropriately.

**Experimental Procedure:** This section should contain all the details necessary to reproduce the experiments. Avoid re-describing methods already published; only relevant modifications should be included in the text.

### **Experimental subjects**

When human subjects are used, manuscripts must be accompanied by a statement that the experiments were undertaken with the understanding and written consent of each subject. Authors should be aware of the Code of Ethics of the World Medical Association (Declaration of Helsinki) which has been printed in the *British Medical Journal* (18 July 1964).

When experimental animals are used, the methods section must clearly indicate that adequate measures were taken to minimize pain or discomfort. Experiments should be carried out in accordance with the European Communities Council Directive of 24 November 1986 (86/609/EEC), or with the animals for experimental procedures.

**Results and Discussion:** These sections should present the results and interpret them in a clear and concise manner. Results should usually be presented descriptively and be supplemented by figures. Extensive citations and discussion of published literature should be not be used.

### **Literature references:**

In the text, references should be cited by authors' surnames and year of publication. All references cited in the text (and only those cited in the text) should be included. One or two authors should be cited by surname; for three or more, the first author is cited followed by et al.:

... (Kayhan 2003) ...

... (Malik and Batcharov, 2001)...

... (Smith et al., 2003) ...

... (Malik and Batcharov, 2001; Smith et al., 2003; Beyaz, 2009; Kayhan, 2010) ...

References that are not cited by surname should be included at the end of a phrase or sentence in parentheses, in chronological order, separated by semicolons, except for two or more papers by the same authors, which should be separated by commas. References to more than one paper in the same year should be designated by letters:

... (Malik and Batcharov, 2001; Smith et al., 2003; Kaplan et al., 2005a, 2005b) ...

All references cited in the text should be listed at the end of the manuscript on a separate page, arranged in alphabetical order of first author then year of publication. The accuracy of references is the responsibility of the author. The references should include only articles that are published or in press. Unpublished data, submitted manuscripts, or personal communications should be cited within the text only. Personal communications should be documented by a letter of permission. All items in the list of references should be cited in the text and, conversely, all references cited in the text must be presented in the list. The abbreviations of journal titles should conform to those adopted by the *List of Serial Title Word Abbreviations*, CIEPS/ISDS, Paris, 1985 (ISBN 2-904938-02-8). Please use the following style for references:

### **Article in a periodical:**

Baryshnikova, L.M., Von Bohlen Und Halbach, O., Kaplan, S., Von Bartheld, C.S., 2006. Two distinct events, section compression and loss of particles ("lost caps"), contribute to z-axis distortion and bias in optical disector counting. *Microsc. Res. Techniq.* 69, 738–756.

### **Chapter in a book (within a series):**

Elsabbagh, M., Johnson, M. H., 2007. Infancy and autism: progress, prospects, and challenges. In *From Action to Cognition. Progress in Brain Research*, Vol. 164, C. von Hofsten and K. Rosander, eds. Elsevier, Amsterdam, pp. 355-383.

### **An entire book:**

Cooper, J.R., Bloom, F.E., Roth, R.H. 1986, *The Biochemical Basis of Neuropharmacology*. Oxford University Press, New York and Oxford.

## ILLUSTRATIONS AND TABLES

### **Illustrations:**

The use of color in illustrations can enhance the effective presentation of results, and we are pleased to offer free reproduction of color illustrations in the electronic version of JECM. There is no charge for color reproduction of illustrations in the electronic version of the journal when the use of color is clearly required to further understanding and communication. It should be borne in mind that in the journal illustrations will appear either across a single column (=8.3 cm) or a whole page (=17.6 cm). The illustrations should be numbered in Arabic numerals according to the sequence of appearance in the text, where they are referred to as Fig. 1, Fig. 2, etc.

If illustrations (or other small parts) of articles or books already published elsewhere are used in papers submitted to *The Journal Experimental and Clinical Medicine*, the written permission of the authors and publisher concerned must be included with the manuscript. The original source must be indicated in the legend of the illustration in these cases.

### **Color reproduction:**

**On the Web:** If you submit usable color figures with your accepted article, then these figures will appear in color on the Web, they are reproduced in black-and-white in the printed version of the article.

**Tables:** Tables should be so constructed together with their captions and legends. They should be prepared with minimal reference to the text. Tables of numerical data should each be typed (with one-spacing) on a separate page and numbered in sequence in Arabic numerals (Table 1, 2,

etc.). They are referred to in the text as Table 1, Table 2, etc. The title of each table should appear above it. A detailed description of its contents and footnotes should be given below the body of the table.

#### **PROOFS, OFFPRINTS, MISCELLANEOUS**

##### **Proofs**

Proofs will be sent by E-mail, as a pdf. Only printer's errors may be corrected; no change in, or additions to, the edited manuscript will be allowed at this stage. It should be kept in mind that proofreading is solely the Authors' responsibility. A form with queries from the copyeditor may accompany the proofs. Please answer all queries and make any corrections or additions required. Corrections to the proofs must be returned by E-mail or Fax within 48 hours after receipt. If the Publisher receives no response from the Authors after 3 days, it will be assumed that there are no errors to correct and the article will be published.

##### **Page charges**

There are no page charges.

##### **Offprints**

A pdf file of each paper will be provided free of charge to the corresponding Author.

##### **Authorship**

To be identified as an author, the participant should have contributed to the conception and design of the project, drafted substantive portions of the paper or edited or revised same, and taken responsibility for the analysis and conclusions of the paper.

Other participants with less responsibility for example those who merely assisted in carrying out the research should be identified and acknowledged for their contributions.

##### **Disclosure Statement**

All authors must disclose any affiliations that they consider to be relevant and important with any organization that to any author's knowledge has a direct interest, particularly a financial interest, in the subject matter or materials discussed. Such affiliations include, but are not limited to, employment by an industrial concern, ownership of stock, membership on a standing advisory council or committee, a seat on the board of directors, or being publicly associated with a company or its products. Other areas of real or perceived conflict of interest would include receiving honoraria or consulting fees or receiving grants or funds from such corporations or individuals representing such corporations.

This requirement will apply to every sort of article submitted to the Journal, including original research, reviews, editorials, letters to the editor, and any others, and should be disclosed at the time of submission.

Authors are required to indicate whether there is any financial or other conflict of interest. If none, authors should make a positive statement to the effect that "The authors declare that they have no competing financial interests."

\* Formerly "**University of Ondokuz Mayıs Journal of Medicine**"